

**Classroom Tour – Checklist**

1. Review your campus’ Course Catalog and compile a list of Courses that addresses poverty and social justice.

A. Recommended Departments to review:

i. Anthropology

ii. Business

iii. Economics

iv. Geography

v. Political Science

vi. Sociology

B. Take note of the following Course details:

i. Contact Information for Instructor

ii. Meeting place, days and times

2. Sort Course among your Campus Club Members.

3. Email Instructors requesting permission to promote Two Dollar Challenge at beginning or end of class.

A. See “Classroom Tour-Email” Invitation to Instructors

4. Prepare Brief 5 minute Presentation

A. See “Classroom Tour-Script”

5. Prepare Materials for Classroom Presentation

A. Flyers Advertising Two Dollar Challenge Interest Meeting

B. Copies of Two Dollar Challenge Rules and Code of Conduct

C. Sign-up Sheet (see Classroom Tour-Sign Up Sheet)

D. Clip Board

E. Pens

6. Visit Classrooms. Show Up and Show Up on Time. Instructors will be planning their lectures around your visit. They have graciously given you their time, honor it.

7. Follow up with an email thanking the Instructor and his/her students for their time.